

Jordan Jackson

Profile

I am a hard-working and ambitious individual with a passion for and experience in the IT, Networking, and Telecoms sectors. Currently, I am completing an online coding traineeship, which I find both challenging and rewarding. I am particularly fascinated by learning languages such as JavaScript and am excited about the prospect of a career as a software developer. My previous roles in fast-paced, customer-facing environments, ranging from a sales assistant to a logistics manager, have equipped me to thrive under pressure. I approach tasks with confidence and derive great satisfaction from completing them successfully.

Key Attributes

- **Interpersonal Skills:** Developed through various employment and training experiences, enabling effective communication with people at all levels.
 - **Organisational Skills:** Honed through academic studies and professional employment, allowing for efficient management of tasks and responsibilities.
 - **Time Management Skills:** Refined through hands-on work, academic pursuits, and self-employment, ensuring deadlines are consistently met.
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Education & Achievements

St Mary Magdalene Academy – Islington (2007 – 2012)

- Eleven GCSEs at A-C grade, including Maths (B) & English (B)

Access Course (2020-2021)

- Access to Higher Education Diploma (Medicine and Healthcare Professionals)
- Distinction – 60 Credits, with 45 at distinction level.

Member of Professional Football Club AFC Wimbledon's Youth Team (2012 - 2014)

Professional Experience

Coding Traineeship (June 2022 – Present)

- Creating and styling webpages using HTML and CSS.
- Making webpages responsive using media queries and flexboxes.
- Utilizing conditional statements in JavaScript to control basic webpage functions.
- Working with arrays in JavaScript and iterating through them.
- Completing projects independently and uploading them to GitHub.

Private Hire Driver (September 2023 – Present)

- Providing safe and efficient transportation services to clients.
- Maintaining up-to-date knowledge of local routes and traffic patterns.
- Delivering exceptional customer service and ensuring client satisfaction.
- Managing time effectively to meet schedules and client expectations.

Lead Driver and Logistics Manager (August 2017 – September 2023)

- Managed delivery operations, assigning routes to couriers.
- Coordinated logistics between depots to ensure timely deliveries.
- Addressed customer complaints and provided retraining for drivers as needed.

SEN & Sports Mentor (Voluntary Work) (January 2016 – July 2017) **Risley Avenue and Ferry Lane Primary Schools**

- One-to-one and group mentoring with SEN pupils.
- Providing classroom support for SEN pupils.
- Initiating programs to increase pupil participation in sports during breaks.
- Leading lunchtime and after-school club activities.

Sales Assistant (August 2014 – January 2016) **Abercrombie & Fitch**

- Maintained the appearance of the shop floor and adhered to Health & Safety standards.
- Managed stock levels and replenished items.
- Operated the cash register and provided general customer assistance.

Hobbies & Interests

I have a keen interest in social media, particularly content creation and video editing. I also enjoy gaming with friends, dining out, and spending time with my family.

References

Terry Allain
Tag I.T & AV Recruitment Agency

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